

# MALTA INTELLECTUAL PROPERTY AWARDS

2020

---



## APPLICATION FORM

### AWARD FOR CREATIVE INITIATIVE

**If the application is being submitted as an Emerging Innovation Initiative under the Award for Creative Initiative, please tick the Yes box, otherwise do not mark.**

Yes

**Project Applicant:** <sup>1</sup>

---

**Position within Organisation / Company (if applicable):**

---

**Address:**

---

**Telephone Number:**

---

**Mobile Number:**

---

**Email Address:**

---

**Website Address:**

---

**ID Card Number:**

---

**Main Contact Person:**

---

**Position within Organisation / Company (if applicable):**

---

**Mobile Number:**

---

**Email Address:**

---

**Title of the Project:**

---

<sup>1</sup> The Project Applicant is considered to be the person/s or entity receiving the Trophy, Certificate and Financial Reward in the event of placing first or second. Applications submitted by a group of individuals as a team require to include the details of each person forming part of the team for all of the above fields. Project applications submitted as a team, also require that one person within the group acts as the Main Contact Person.

**Type of Legal Status:**

Please tick the applicable box below:

- Individual
- Group of Individuals (Team)
- Company
- Other (please specify) \_\_\_\_\_

**Important**

Applicants are responsible for the accuracy of the Legal Status declared.

**Non-Technical Short Summary of the Project**

*In the box below, give a short description of the Project Application being proposed (maximum 50/60 words).*

**Important**

Applicants are encouraged to familiarise themselves with the Guide Lines, particularly the Project Selection Criteria, to ensure proper completion of this application form.

## **Provide a description of the Project**

*Applicants must give a detailed description of the project highlighting their knowledge and skills in their creative product or process along with the impact of the product or process on the sector, industry or society. Indicate whether the project submitted is a new concept or a variation of an existing idea. Applicants must highlight their knowledge and skills in their product or process along with its impact on the sector, industry or society.*

**Describe how the Project submitted has made or would make an impact in the processes or products related to this creative development. Indicate whether the innovative project has or would lead to more potential uses/applications**

*Applicants must indicate if the project submitted is a new concept or a variation/improvement of an existing product or process.*

## **Describe how the Project takes into consideration Intellectual Property**

*The applicant should clearly describe (using not more than 500 words) the IP elements, including if they are being protected or if this protection is being planned, including elements of the following:*

- *Copyright for any artistic and/or literary content*
- *Trademarks for any original words, signs, logos, slogans, branding, colour identity or other distinguishing marks*
- *Designs for any original aesthetic shapes of any product*
- *Patents for any original inventive step that is industrially viable*
- *Trade Secrets for any original processes that are unique to the product or service but not disclosed under any of the above formal IP categories*

## **Cooperation**

*State the level of networking and cooperation with other creative individuals, organisations or other industries*

## Research and Design Principles

*In this section, applicants should describe:*

- *the creative experimentation and research methods used to explore the idea or develop the product or process.*
- *The conceptual and aesthetic principles adopted to develop the creative idea and/or the efficiency and performance of the creative product.*
- *If the development of the Innovation leads to better internal processes (teambuilding / problem solving)*
- *If the development approach can be applied to similar problems/opportunities*

## **Development Plan**

*In this section, the applicant should outline the development that has taken place to date and describe the plans for taking their project forward. Depending on the current stage of the project, the development plan may vary from developing the project idea into a tangible one; commercialising the concept or its internationalisation.*

*Information on potential or already formed collaborations with other partners and end customers should also be included.*

*The Development Plan should also include time frames and approximate costs.*

*Provide information on any Intellectual Property Rights that have been protected or are in the process of obtaining protection in relation to the project being submitted.*

*Please also state if any measures are incorporated to tackle Environmental Protection and Climate Change.*

Please provide this information in a separate attachment

## **Declaration**

I declare that this is an original project which has been developed within the last five years.

I declare that this project is my original work; or of the project team; or entity highlighted in this application form. Moreover, I declare that my/our current status to-date is as highlighted above.

I declare that the entries and the details in the Application Form and any other annexes enclosed are, to the best of my knowledge and belief, correct.

I can also confirm that I am not aware of any reason why this new idea / project may not proceed or be delayed other than for any reasons declared and the commitment can be made within the timescales indicated in Development Plan submitted.

I also declare that this project has or parts have not already received an award, or is/are currently under consideration for other awards organised by the Ministry for the Economy, Investment and Small Businesses.

I declare that in the event that I utilise resources available within the ambit of my employment, that participation in the awards, in my name, would be with the knowledge of my/our employer/s.

I understand that if the information included in the Application Form is found not to be factually correct, the application may be rejected.

I understand that if the application is incomplete in all relevant detail on every aspect, including this section, it may also be rejected.

I declare that in the event that application is being submitted as an Emerging Innovation Initiative, I/we have been operating in the field for 5 years or less.

Project Applicant / s (Name in Block Letters)

Signature and stamp

Date



## Checklist

The following is the list of possible supporting documents mentioned elsewhere in this form or in the guidelines. It is the responsibility of the Applicant to ensure that all the documents that apply to this application are enclosed.

One (1) Application Form signed and stamped in PDF format. All supporting documentation and annexes also in PDF format. <b>(Obligatory)</b>	<input type="checkbox"/>
Detailed diagrams/drawings/photographs which will demonstrate clearly the creative/scientific/technological contribution of the project as well as its Intellectual Property uniqueness and strategy. <b>(Optional but highly encouraged)</b>	<input type="checkbox"/>
Development Plan including evidence of the IP Rights and strategy, such as registration certificates and search results, is to be submitted with the Application <b>(Obligatory)</b>	<input type="checkbox"/>
Scan of Applicant's ID Card for applications submitted under the 'Emerging Innovator' Award. <b>(Obligatory)</b>	<input type="checkbox"/>
Other supporting documents - please specify below	<input type="checkbox"/>

## Submission

Applications are to be submitted **only by email** at:

**ipoffice@gov.mt**

**Deadline for submissions is midnight of 7 June 2020**